

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST POSTGRADUATE DIPLOMA AWARD

PURPOSE

To assist a woman graduate to undertake a Postgraduate Diploma at an approved institution in the Auckland area.

REGULATIONS

1. One **Postgraduate** Diploma Award of \$6,000 shall be offered annually. (NB. Students intending to apply for the **Graduate** Diploma of Teaching are not eligible to apply for this award.)
Closing date: 17 December.
2. Applicants for the Postgraduate Diploma Award must be:
 - a) women;
 - b) New Zealand Citizens or Permanent Residents;
 - c) enrolled or planning to enrol full time for a Postgraduate Diploma, in the following year, at The University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec or Te Whare Wananga O Awanuiarangi, Auckland.
3. In making this award, the selection committee shall give consideration to:
 - a) applicant's academic record;
 - b) applicant's referees' reports;
 - c) applicant's need for financial assistance;
 - d) applicant's aspirations for the future;
 - e) any special circumstances e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for this award must submit her application **on the current prescribed application form**, together with:
 - a) a certified copy of her academic record;
 - b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident;
 - c) references from two referees on the prescribed forms and in sealed envelopes.

"Certified copy" means a copy of the original, certified as true by an appropriate authority (for example, University Registrar, Head of Department or Study Supervisor, or Justice of the Peace).

5. This award may not be held concurrently with an award of higher value except with the express approval of the Awards Committee.
6. The Postgraduate Diploma Award shall be paid in one instalment on presentation of proof of enrolment as a Postgraduate Diploma student at one of the above named tertiary institutions, for example a copy of the receipted fees' invoice or certification from the relevant department.
7. The successful applicant shall make a brief report at the end of the year of study.

APPLICATIONS AND ENQUIRIES

1. Application forms for this award are available from:
 - a) Scholarships and financial support offices of the above named tertiary institutions;
 - b) The website [http:// www.kateedgertrust.org.nz](http://www.kateedgertrust.org.nz)

Enquiries and completed applications to: Postgraduate Diploma Award, The Kate Edger Educational Charitable Trust, PO Box 106 882, Auckland City, Auckland 1143

OR Email at enquiries@kateedgertrust.org.nz

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST

POSTGRADUATE DIPLOMA AWARD

Application Form

(All information supplied is confidential)

1. PERSONAL DETAILS

Name (Miss/Mrs/Ms) _____

Student ID No: _____ Telephone No: _____

Alternative reliable contact Telephone No: _____

Fax: _____ Email: _____

Address: (street address, **not** P O Box number)

Are you a New Zealand Citizen: Yes / No Permanent Resident: Yes / No

Please supply certified copy of evidence of your status: a birth certificate, citizenship certificate or relevant passport pages.

2. ACADEMIC RECORD

Degrees/Diplomas: _____ Year Attained: _____

Major subject: _____

Diploma for which you have enrolled or are preparing to enrol: _____

Institution & department in which you are enrolling or preparing to enrol: _____

Expected date of completion of Diploma: _____

Details of any awards you currently hold: _____

Please attach a certified copy of your up-to-date academic record.

3. What sources of income do you have or hope to have to assist you in funding your studies?
(e.g. income support, student allowance, student loan, paid employment, other awards or scholarships etc)

4. Note any special circumstances - family, personal or financial that could be considered as part of your application.

5. Future Goals. Briefly describe the work you intend to undertake once you have completed your course of study.

6. REFEREES

Write here the names of **two** members of the academic staff from whom you have requested a referee's report.

NB: You are responsible for giving your referees the prescribed forms for their reports.

Final Check:

Have you included:

- A certified copy of your up-to-date academic record?
- A certified copy of evidence of your status as a New Zealand Citizen or Permanent Resident?
- Two referees' reports in separate sealed envelopes?
- Your application form?

Please ensure you keep a copy of your application.

The Selection Committee will NOT consider applications that do not contain the above information.

Your signature: _____

Date: _____

Please send this application by 17 December to:

**Postgraduate Diploma Award
The Kate Edger Educational Charitable Trust
PO Box 106 882
Auckland City
Auckland 1143**

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST POSTGRADUATE DIPLOMA AWARD

Referee's Report Form

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All information supplied is confidential to those involved in the selection procedures.*

Please complete your report on this form, seal it in an envelope marked POSTGRADUATE DIPLOMA AWARD, and return the sealed envelope to the applicant. It is her responsibility to send on her application with the reports from both referees.

TO BE COMPLETED BY THE APPLICANT:

Applicant's Name:	Referee's Name/Title:
Address/Department:	Address/Department:
Closing Date:	Position:

TO BE COMPLETED BY A MEMBER OF ACADEMIC STAFF

1. I have known this applicant foryears in my capacity as
2. Comment on the applicant's commitment to her work, research ability, potential and any other relevant matters:

Signature of Referee: _____ **Date:** _____

Thank you for completing this form. Your contribution is appreciated.

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