

# THE KATE EDGER EDUCATIONAL CHARITABLE TRUST PRACTICUM AWARD

## PURPOSE

To assist a woman to carry out study for a Bachelor's Degree with a required practicum component at an approved institution in the Auckland area. One award will be made for a year of study that requires a student to undertake a practicum which is usually unpaid and involves travel or residence away from home.

## REGULATIONS

1. One Practicum Award of \$6,000 shall be offered annually.

**Closing date: 16 December**

2. Applicants for the Practicum Award must be:
  - a) women;
  - b) New Zealand Citizens or Permanent Residents;
  - c) enrolled or preparing to enrol full time for their 3rd or 4th year of a Bachelor's Degree at one of the following institutions: The University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec, Northland Polytechnic, or Te Whare Wananga O Awanuiarangi, Auckland.
3. In making this award, the selection committee shall give consideration to:
  - a) applicant's academic record;
  - b) applicant's referees' reports;
  - c) applicant's need for financial assistance;
  - d) applicant's aspirations for the future;
  - e) any special circumstances e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for this award must submit her application **on the current prescribed application form**, together with:
  - a) a certified copy of her academic record;
  - b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident;
  - c) references from two referees on the prescribed forms and in sealed envelopes.

*"Certified copy" means a copy of the original, certified as true by an appropriate authority (for example, Academic Registrar, Head of Department, Study Supervisor, or Justice of the Peace).*
5. This award may not be held concurrently with an award of higher value except with the express approval of the Awards Committee.
6. The Practicum Award shall be paid in one instalment on presentation of proof of enrolment as a Degree student at one of the above named tertiary institutions, for example a copy of the receipted fees' invoice or certification from the relevant department.
7. The successful applicant shall make a brief report at the end of her year's study.

## APPLICATIONS AND ENQUIRIES

1. Application forms for this award are available from:
  - a) Scholarships and financial support offices of the above named tertiary institutions
  - b) The website [http:// www.kateedgertrust.org.nz](http://www.kateedgertrust.org.nz)
2. Completed applications to: Practicum Award, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151.
3. Enquiries to email - [enquiries@kateedgertrust.org.nz](mailto:enquiries@kateedgertrust.org.nz)

**THE KATE EDGER EDUCATIONAL CHARITABLE  
TRUST  
PRACTICUM AWARD  
Application Form**

(All information supplied is confidential)

**1. PERSONAL DETAILS**

**Name (Miss/Mrs/Ms)** \_\_\_\_\_

**Student ID No:** \_\_\_\_\_ **Telephone No:** \_\_\_\_\_

**Alternative reliable contact Telephone No:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Address:** (street address with Post Code, **not** P O Box number)

\_\_\_\_\_  
\_\_\_\_\_

**Are you a New Zealand Citizen:** Yes / No    **Permanent Resident:** Yes / No

*Please supply certified copy of evidence of your status: a birth certificate, citizenship certificate or relevant passport pages.*

**2. ACADEMIC RECORD**

**Degrees/Diplomas:** \_\_\_\_\_ **Year Attained:** \_\_\_\_\_

\_\_\_\_\_

**Major subject:** \_\_\_\_\_

Degree for which you are enrolled: \_\_\_\_\_

Institution & department in which you are enrolling or preparing to enrol: \_\_\_\_\_

\_\_\_\_\_

Expected date of completion of degree: \_\_\_\_\_

Details of any awards you currently hold: \_\_\_\_\_

\_\_\_\_\_

**Please attach a certified copy of your up-to-date academic record.**

**3. What sources of income do you have or hope to have to assist you in funding your studies?**  
(e.g. income support, student allowance, student loan, paid employment, other awards or scholarships etc)

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**4. Note any special circumstances - family, personal or financial that could be considered as part of your application.**

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**5. Future Goals. Briefly describe the work you intend to undertake once you have completed your course of study.**

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## 5. REFEREES

**Write here** the names of **two** members of the academic staff from whom you have requested a referee's report. They will be asked to verify that a practicum is an essential component of your degree.

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**NB: You are responsible for giving your referees the prescribed forms for their reports.**

**Final Check:**

**Have you included:**

- A certified copy of your up-to-date academic record?
- A certified copy of evidence of your status as a New Zealand Citizen or Permanent Resident?
- Two referees' reports in separate sealed envelopes?
- Your application form?

**Please ensure you keep a copy of your application.**

*The Selection Committee will NOT consider applications that do not contain the above information.*

**Your signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please send this application before 16 December to:**

**Practicum Award  
The Kate Edger Educational Charitable Trust  
Private Bag 93208  
Parnell  
Auckland 1151**

**THE KATE EDGER EDUCATIONAL CHARITABLE  
TRUST  
PRACTICUM AWARD**

**Referee's Report Form**

*The purpose of the Practicum Award is to assist a woman to carry out study for a Bachelor's Degree with a required practicum component at an approved institution in the Auckland area. One award will be made for a year of study that requires a student to undertake a practicum which is usually unpaid and involves travel or residence away from home.*

*All information supplied is confidential to those involved in the selection procedures.*

**Please complete your report on this form, seal it in an envelope marked PRACTICUM AWARD, and return the sealed envelope to the applicant. It is her responsibility to send on her application with the reports from both referees.**

**TO BE COMPLETED BY THE APPLICANT:**

|                            |                              |
|----------------------------|------------------------------|
| <b>Applicant's Name:</b>   | <b>Referee's Name/Title:</b> |
| <b>Address/Department:</b> | <b>Address/Department:</b>   |
| <b>Closing Date:</b>       | <b>Position:</b>             |

**TO BE COMPLETED BY A MEMBER OF ACADEMIC STAFF**

1. I have known this applicant for .....years in my capacity as .....
2. Comment on the applicant's commitment to her work, academic ability, potential and any other relevant matters:

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3. I verify that a practicum is an essential component of the course the applicant is currently undertaking and will be undertaken during the 2012 academic year.

**Signature of Referee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Thank you for completing this form. Your contribution is appreciated.*

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3. I verify that a practicum is an essential component of the course the applicant is currently undertaking and will be undertaken during the 2012 academic year.

**Signature of Referee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Thank you for completing this form. Your contribution is appreciated.*