

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST EXPENSES/CLASS MATERIALS AWARDS

PURPOSE

To assist women, who are studying Degree or Diploma courses at an approved institution in the Auckland area which incur high materials' expenditure, with payment of essential costs.

REGULATIONS

1. A number of awards from \$300 to \$1,000 will be offered annually.
Closing Dates : **30 March 2012, 31 August 2012**
2. Applicants for a Expenses/Class Materials' Award must be:
 - a) women;
 - b) undergraduate students studying full time for their first degree or diploma;
 - c) New Zealand Citizens or Permanent Residents;
 - d) enrolled or planning to enrol full time in Year 2 and above for a degree or diploma at The University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec, Northland Polytechnic, or Te Whare Wananga O Awanuiarangi, Auckland.
3. In making this award, the selection committee shall give consideration to:
 - a) the applicant's tertiary academic record;
 - b) the applicant's need for financial assistance;
 - c) the applicant's aspirations for the future;
 - d) any special circumstances e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for this award must submit her application **on the current prescribed application form**, together with:
 - a) a certified copy of her academic record;
 - b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident.
 - c) a list of materials purchased, endorsed by an academic staff member ,and accompanied by receipts. (NB - materials do not include textbooks or computers)
 - d) a brief outline of the work she hopes to do in the future;

“Certified copy” means a copy of the original, certified as true by an appropriate authority (for example, Registrar, Head of Department or Study Supervisor, or Justice of the Peace).
5. Each Expenses/Class Materials' Award shall be paid in one instalment on presentation of a staff endorsed list of materials plus receipt for purchase.
6. Each recipient of a Expenses/ Class Materials' Award is required to make a short written report at the end of the semester.

APPLICATIONS AND ENQUIRIES

Application forms for this award are available from:

- a) Scholarships Offices of the above named tertiary institutions;
- b) The website [http:// www.kateedgertrust.org.nz](http://www.kateedgertrust.org.nz)

Enquiries and completed application form to: Expenses/ Class Materials 'Award, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151

OR Email enquiries@kateedgertrust.org.nz

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST EXPENSES/CLASS MATERIALS AWARD Application Form

(All information supplied is confidential.)

1. PERSONAL DETAILS - please print clearly.

Name (Miss/Mrs/Ms) _____

Student ID No: _____ Telephone No: _____

Alternative reliable contact Telephone No: _____

Email: _____

Address: (street address with Post Code, **not** P O Box number)

Are you a New Zealand Citizen : Yes / No **Permanent Resident:** Yes / No
Please supply certified copy of evidence of your status: a birth certificate, citizenship certificate or relevant passport pages.

2. ACADEMIC RECORD

Degree / Diploma for which you are enrolled: _____

Institution and Department in which you are enrolled: _____

Principal subjects you are studying this semester: _____

Expected date of completion of degree/diploma: _____

Please attach a certified copy of your official academic record up to the date of this application.

3. What sources of income do you have or hope to have to assist you in funding your studies?
(e.g. income support, student allowance, student loan, paid employment, other awards or scholarships etc)

4. Note any special circumstances - family, personal or financial that could be considered as part of your application.

5. Future Goals. Briefly describe the work you intend to undertake once you have completed your course of study.

6. List of Materials purchased (see separate form) endorsed by academic staff member.

Final check:

Have you included:

- Proof of current enrolment as a full time student?
- Certified copy of academic record?
- Certified copy of evidence of status as New Zealand Citizen or Permanent Resident?
- Endorsed list of materials purchased and originals or certified copies of receipts?
- Your application form?

Please ensure that you keep a copy of your application.

The Selection Committee will NOT consider applications that do not contain the above information.

Your signature: _____

Date: _____

Please send this application before 30 March/ 31 August 2012 to:

**Expenses/Class Materials Award
The Kate Edger Educational Charitable Trust
Private Bag 93208,
Parnell
Auckland 1151**

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PURPOSE:

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To be completed by the applicant.

Name	Academic Staff Member
Course of Study	Position

Materials purchased by applicant for the above course of study:

<i>Items purchased</i>	<i>Cost</i>
<i>TOTAL COST.</i>	

Academic Staff Endorsement

I certify that the above purchased course materials are an essential component of this semester's course of study undertaken by the applicant.

Signature of Staff member: _____ Date: _____

This form is to be returned by the applicant accompanied by endorsed receipts for the items purchased.

The applicant is responsible for posting it with her completed application form to:

**Expenses/ Course Materials Award
The Kate Edger Educational Charitable Trust
Private Bag 93208,
Parnell
Auckland 1151**

Thank you for completing this form. Your time is appreciated.

